



## JOB DESCRIPTION of World Friends Korea (WFK)

### -Advisor & Techno Peace Corps (TPC)

※ Please complete the form and mark on the box.

General Information	
■ Expert Title	<input checked="" type="checkbox"/> ① KOICA advisor <input type="checkbox"/> ② NIPA advisor <input type="checkbox"/> ③ Techno Peace Corps
■ Area of expertise	Investment Promotion
■ Job Title	Specialist in attracting investment and foreign grants
■ Location, Country	Uzbekistan, Tashkent city
■ Number of Expert	1
■ Duration	12 months
Detailed information of the requesting organization	
■ <b>Organization Name:</b> Agency of Innovative Development under the Ministry of Higher Education, Science and Innovation of the Republic of Uzbekistan - <b>Requesting Department:</b> Department of attracting investment and foreign grants in science and innovation - <b>Office Name:</b> Department of attracting investment and foreign grants in science and innovation	
■ <b>Type of Organization</b> <div style="display: flex; justify-content: space-between;"> <div> <input checked="" type="checkbox"/> <b>Government</b>  <input type="checkbox"/> <b>University</b> </div> <div> <input type="checkbox"/> <b>Public organization</b>  <input type="checkbox"/> <b>Research institution</b> </div> <div> <input type="checkbox"/> <b>Public corporation</b>  <input type="checkbox"/> <b>Others:</b> </div> </div>	
■ <b>Working Day/Hours:</b> Monday to Friday/ 9:00 – 18:00	
■ <b>Contact Person:</b> <i>(Please nominate someone from your organization who will be responsible for the work of Korean experts)</i> Head of Department of attracting investment and foreign grants in science and innovation/ Umidjon Khoshimov (Mr.)	
■ <b>Tel/Fax/E-mail:</b> +998 91 558 54 14/ u.khoshimov@mininnovation.uz	
■ <b>Duty Station:</b> Department of attracting investment and foreign grants in science and innovation	



■ **Major activities of the Organization:** *(Please list at least three)*

- Development and implementation of innovation in state and public building with an account of long-term development scenarios of the country, and determining development strategy of priority and perspective areas of scientific research and advanced technologies ensuring the progress of society and government;
- Strategic and preventive planning for ensuring accelerated economic growth taking into account the fast-changing global conditions;
- Comprehensive analysis and forecast of the performance of government bodies and organizations for the improvement of the quality of life of the population, ensuring the growth of well-being and forming the modern infrastructure for science and innovation development ensuring necessary conditions for sustainable growth of social-economic potential of the country;
- Determination of priority areas of state scientific-technical and innovative policy and confirmation of state scientific-technical programs of basic, applied, and innovative research based on grants;
- Implementation of modern technologies based on long-term development scenarios of the country aimed at designing know-how, expanding innovation activities, and forming a competitive market of scientific-technical products;
- Development of international cooperation and improvement of the legal framework for implementing innovative ideas, developments, and technologies.

■ **Major activities of the department where WFK – Advisor/TPC will be dispatched**

- Monitoring and analysing the implementation process of investment projects involved in the State investment program
- Ensuring the development and implementation of promising innovative investment projects with the participation of foreign investments, loans, and grants;
- Wide attraction of investments in scientific and innovative projects, enhancing the activity of the private sector and the development of venture financing;
- Development of proposals for strengthening cooperation relations with foreign countries, international financial institutions in the field of science, advanced technologies, innovations, and other areas;
- Development of proposals and projects to advance the system of financing science and innovations based on the best foreign practices.

■ **Experience of working with WFK – Advisor/TPC**

☐ Yes    ☒ No

■ **If yes, please describe the tasks of WFK – Advisor/TPC**





## Description of Tasks

### ■ The tasks to be undertaken by the WFK – Advisor/TPC will be:

*(Describe the overall objectives of the task, why this task is needed and what the expert will doing)*

#### - Summary:

- to analyze Korea's international experience of attracting investments and grants to finance innovative enterprises and startup projects;
- provide policy recommendations based on the critical analysis of current investment ecosystem of funding science and innovations;
- establishing cooperation with international organizations, financial institutions, investment funds, donor companies and etc.
- providing recommendations to improve investment and grant projects portfolio of the agency;

### ■ Responsibilities of WFK – Advisor/TPC *(Please mark all that apply and type in detail)*

#### ☐ Policy making and Strategic planning *(Only for the Advisor)*

- to analyze Korea's international experience of attracting investments and grants to finance innovative enterprises and startup projects;
- provide policy recommendations based on the critical analysis of current investment ecosystem of funding science and innovations;

#### ☐ Technical support

- to play the role of intermediary between the ministry and the relevant authorities in Korea, as well as investment companies and donor organizations to establish cooperation

#### ☐ Research

- To conduct policy research and analysis on investment ecosystem in Uzbekistan

#### ☐ Lecturing

- Guest lectures on topics related to investment

#### ☐ Training of local staff

- to conduct training on investment analysis of projects

## Expected Results/Output

### ■ Expected results/output of the tasks by the WFK – Advisor/TPC include:

- Development and advancement of the current system in attracting investments and financing innovative projects;
- Establishment of cooperation with international organizations, financial institutions, investment funds, donor companies;
- Policy recommendations based on the best Korean and international practices of financing innovative investment projects and startups.



## Required (Preferred) qualifications of WFK – Advisor/TPC

*(List the minimum essential qualifications required for the experts to successfully carry out this task)*

### ■ Gender

☐ Male      ☐ Female      ☒ No preference

### ■ Educational Background

☐ Bachelor's Degree      ☒ Master's Degree      ☐ Doctor's Degree

- International Business / Economics / Investment Management/ Finance

\* Similar or other educational background will be fine if the selected expert has an ability to do the requested tasks

☒ Yes      ☐ No

### ■ Required Work Experience *(Specify work experience required for the experts)*

- Highly qualified specialist with at least 10 (ten) years of experience in the government sector related to the development of investments projects and working with international financial institutions.

\* Similar or related work experience will be fine if the selected expert has an ability to do the requested tasks

☒ Yes      ☐ No

### ■ Language: English

*(Official business language will be English. If your organization requires the use of other languages, please provide reasons)*

- Reasons:



### ■ Other Requirements *(Identify desired skills or qualifications for the task)*

## Description of the Workplace

■ Location of the workplace	<p>- _____ 0 _____ km from the capital city</p> <p>- _____ hours by _____ (transportation)</p>
■ Information on the co-worker who will work closely with the WFK-Advisor	<p>- Full Name (Mr./Ms.): Umidjon Khoshimov (Mr.)</p> <p>- Position/Work area: Head of Department for attraction of investment and foreign grants in Science and Innovation</p> <p>- Tel/E-mail: +998 91 558 54 14/ u.khoshimov@mininnovation.uz</p> <p>- English Language Skill:</p>





	<input type="checkbox"/> Basic	<input type="checkbox"/> Intermediate	<input checked="" type="checkbox"/> Advanced
<b>■ Administrative and financial arrangements to be provided by your organization for the WFK-Advisor/TPC (Please mark on the box)</b>	<b>Items</b>	<b>Available</b>	<b>Not available</b>
	Housing	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Transportation	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Others	<input checked="" type="checkbox"/> PC <input checked="" type="checkbox"/> Printer <input checked="" type="checkbox"/> Internet access <input checked="" type="checkbox"/> Phone <input checked="" type="checkbox"/> Air Conditioning <input checked="" type="checkbox"/> Heater <input checked="" type="checkbox"/> Desk <input checked="" type="checkbox"/> Chair <input checked="" type="checkbox"/> Bookshelf <input checked="" type="checkbox"/> Others (comfortable working space)	
<b>■ Other information that may help the WFK-Advisor/TPC adapt to the local environment (Living conditions, weather, allowance, other comments, etc.)</b>	The capital Tashkent, where the expert will live during his/her stay in Uzbekistan, is a dynamical developing metropolis. In Uzbekistan, the advisor will have a good chance to feel the hospitality of the Uzbek people and live comfortably. Since Uzbekistan is on the same parallel with Korea, the advisor can easily adapt to the local time. The staff who will work closely with the consultant are skillful and friendly people who are always ready to assist him/her sincerely.		
<b>■ Photos (if possible)</b>	 		

\* Once the experts are selected based on your request, you are required to cooperate with the Korean implementing agencies by providing the necessary administrative procedures such as visa, acceptance letter, etc. Without your cooperation, expert dispatching will not be available and/or will be cancelled. Thank you for your cooperation.

April 5 2023

(Date of filling out the form)

O. Tuychiev

(Name of the person in charge)

Director  
 Agency of Innovative  
 Development under the Ministry  
 of Higher Education, Science and  
 Innovation of the Republic of  
 Uzbekistan

(Position of the person)



Signature with official stamp