



< Attachment 1 >

**JOB DESCRIPTION of World Friends Korea(WFK)
-Advisor & Techno Peace Corps(TPC)**

※ Please complete the form and mark on the box.

General Information	
■ Expert Title	<input type="checkbox"/> ① KOICA advisor <input checked="" type="checkbox"/> ② NIPA advisor <input type="checkbox"/> ③ Techno Peace Corps
■ Area of expertise	Transportation
■ Job Title	Development Policy
■ Location, Country	<i>ex) Vientiane, Laos</i>
■ Number of Expert	1
■ Duration	12 months
Detailed information of the requesting organization	
<p>■ Organization Name : <i>Ministry of Public Works and Transportation</i></p> <ul style="list-style-type: none"> - Requesting Department : <i>Department of Railways</i> - Office Name : <p>■ Type of Organization</p> <p> <input checked="" type="checkbox"/> Government <input type="checkbox"/> Public organization <input type="checkbox"/> Public corporation <input type="checkbox"/> University <input type="checkbox"/> Research institution <input type="checkbox"/> Others : </p> <p>■ Working Day/Hours : Monday to Friday, 8hour/day</p> <p>■ Contact Person : <i>(Please nominate someone from your organization who will be responsible for the work of Korean experts)</i> Mr. Sonthanou Thongxayyo</p> <p>■ Tel/Fax/E-mail : +85620 29995758 e-mail: sonthanou88@gmail.com</p> <p>■ Duty Station : Department of Railways, Vientiane Capital</p> <p>■ Major activities of the Organization : <i>(Please list at least three)</i></p> <ul style="list-style-type: none"> - Creating the national rail development strategic plan for Lao PDR - Mass transit system development plans (public transport/rapid transit) for a suitable city/capable 	



- Major activities of the department where WFK – Advisor/TPC will be dispatched
 - The department is responsible for promulgating laws and regulations related to railways
 - Making strategy plannings
 - Enforce regulations and set safety standard
 - Propose development plans to the Ministry of Public Works and Transportation for consideration
- Experience of working with WFK – Advisor/TPC
 - Yes No
- If yes, please describe the tasks of WFK – Advisor/TPC
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Description of Tasks

- The tasks to be undertaken by the WFK – Advisor/TPC will be:

(Describe the overall objectives of the task, why this task is needed and what the expert will doing)

 - Summary : to help the department creating the national railway development strategic plan for Lao PDR in English
 - to study and develop mass transit system development plans (public transport/rapid transit) for a suitable city/capable
- Responsibilities of WFK – Advisor/TPC *(Please mark all that apply and type in detail)*
 - Policy making and Strategic planning *(Only for the Advisor)*
 - to joint and assist the research with the department officials creating the railway development strategic

Expected Results/Output

- Expected results/output of the tasks by the WFK – Advisor/TPC include:
 - National railway development strategic plan for Lao PDR (Book or report)
 - Mass transit system development plans (public transport/rapid transit) for a suitable city/capable

Required(Preferred) qualifications of WFK – Advisor/TPC

(List the minimum essential qualifications required for the experts to successfully carry out this task)

- Gender
 - Male Female No preference
- Educational Background
 - Bachelor’s Degree Master’s Degree Doctor’s Degree



- ex) Bachelors Degree in Agricultural Economics)

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* **Similar or other educational background will be fine if the selected expert has an ability to do the requested tasks**

Yes No

■ **Required Work Experience**(Specify work experience required for the experts)

- more than 3 years

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* **Similar or related work experience will be fine if the selected expert has an ability to do the requested tasks**

Yes No

■ **Language : English**

(Official business language will be English. If your organization requires the use of other languages, please provide reasons)

- **Reasons :**

■ **Other Requirements**(Identify desired skills or qualifications for the task)

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Description of the Workplace

<p>■ Location of the workplace</p>	<p>- <u>5</u> km from the capital city - <u>15</u> minutes by <u>car</u> (transportation)</p>		
<p>■ Information on the co-worker who will work closely with the WFK-Advisor</p>	<p>- Full Name (Mr./Ms.) : Mr. Sonthanou Thongxayyo - Position/Work area : Technical Staff/Planning - Tel/E-mail : +85620 29995758 e-mail: sonthanou88@gmail.com - English Language Skill : <input checked="" type="checkbox"/> Basic <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced</p>		
<p>■ Administrative and financial arrangements to be provided by your organization for the WFK-Advisor/TPC (Please mark on the box)</p>	<p>Items</p>	<p>Available</p>	<p>Not available</p>
	<p>Housing</p>	<p><input type="checkbox"/></p>	<p><input checked="" type="checkbox"/></p>
	<p>Transportation</p>	<p><input type="checkbox"/></p>	<p><input checked="" type="checkbox"/></p>
	<p>Others</p>	<p><input type="checkbox"/> PC</p>	<p><input type="checkbox"/> Printer</p>

